7 November 1989 DDA\*2002\*89



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NOTE FOR: EXO/EBS/OP

FROM:

EXA/DDA

SUBJECT:

Overtime Task Force

George,

- 1. Attached is a copy of the charts which were used at the DA off-site to brief the findings and recommendations of the Overtime Task Force. The briefing went well and the Office Directors agreed to work towards achievement of the goals specified in Recommendation #1.
- 2. Also attached is a report which we'll be updating on a monthly basis. This report will be accompanied with an office breakdown by individual reflecting overtime worked and dollars expended. We will meet to discuss how we did in October on Thursday, November 16 at 0800 in the DDA's Conference Room. After that we will plan to meet the 2nd Tuesday of each month at 0800. Please call if you have any questions.

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Attachments

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